

J♦I♦T Companies, Inc.

Wiring Harnesses, Cables, PC Boards & Sub Assemblies

EMPLOYMENT APPLICATION

AN EQUAL OPPORTUNITY EMPLOYER

Date _____

Name _____
LAST FIRST MIDDLE INITIAL

Address _____
STREET CITY STATE ZIP CODE

Telephone () _____ Message Telephone () _____

Position applied for: _____ Earnings expected \$ _____

Have you previously applied at a JIT? NO YES If yes, When? _____ Where? _____

Who or what prompted you to apply at a JIT?

JIT Company employee (name) _____

Ad (specify newspaper) _____

Other _____

Do you have any relatives employed with JIT? NO YES

If yes, Name(s) _____

If hired, would you have a reliable means of transportation to and from work? YES NO

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age.)

YES NO

If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country?

YES NO

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?

YES NO

If no, describe the functions that cannot be performed. _____

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever been convicted of a criminal offense (felony or misdemeanor)? YES NO

(Convictions for marijuana-related offenses that are more than two years old need to be listed.)

If yes, please provide the date, location, nature of the offense and outcome/sentencing:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of the offense, the surrounding circumstances, and the relevance of the offense to the position(s) applied for may, however, be considered.)

US. MILITARY EXPERIENCE:

Military Branch _____ Years of Service _____ Reserve Status _____

Duties, Experience and Ranks Held _____

EDUCATION:

School Name	Location	Major/Specialization	Number Years Attended	Graduate? Yes/No	Degree, Certificate, or Units earned
High School					
College or University					
Graduate School					
Other Schooling					

Other Education, Training and Experience that should be considered: _____

Foreign language proficiencies: _____

WORK EXPERIENCE: (Begin with most recent position; account for ALL time employed and explain any gaps in employment in the space provided at the end of this section.)

CURRENT/MOST RECENT COMPANY/ORGANIZATION: _____

Are you currently employed? Yes No If yes, may we contact your current employer? Yes No

Address _____ Telephone () _____
STREET CITY STATE ZIP AREA CODE NUMBER

Kind of Business _____ Employed from _____ to _____
Month/Year Month/Year

Supervisor's Name _____ Supervisor's Title _____

Salary: Beginning \$ _____ Final \$ _____
 HR MO Job
 WK YR Title _____

Duties: _____

Reason for leaving or considering change: _____

COMPANY/ORGANIZATION: _____

Address _____ Telephone () _____
STREET CITY STATE ZIP AREA CODE NUMBER

Kind of Business _____ Employed from _____ to _____
Month/Year Month/Year

Supervisor's Name _____ Supervisor's Title _____

Salary: Beginning \$ _____ Final \$ _____
 HR MO Job
 WK YR Title _____

Duties: _____

Reason for leaving or considering change: _____

COMPANY/ORGANIZATION: _____

Address _____ **Telephone** () _____
STREET CITY STATE ZIP AREA CODE NUMBER

Kind of Business _____ **Employed from** _____ **to** _____
Month/Year Month/Year

Supervisor's Name _____ **Supervisor's Title** _____

Salary: **Beginning** \$ _____ **Final** \$ _____ **HR** **MO** **Job**
 WK **YR** **Title** _____

Duties: _____

Reason for leaving or considering change: _____

Please explain all gaps in employment:

Include at least two *business* references that are familiar with your work abilities & performance (Must include contact phone numbers).

Name/Title	Company Name	Business Phone ()	Home Phone ()
Name/Title	Company Name	Business Phone ()	Home Phone ()
Name/Title	Company Name	Business Phone ()	Home Phone ()
Name/Title	Company Name	Business Phone ()	Home Phone ()

DECLARATION

I understand that:

- **If hired, employment with a JIT is not for any specified term and may be terminated by the employee or by JIT at any time for any reason, with or without cause;**
- **If I am applying for a position in which I will be operating a motor vehicle on public roads and highways, I will be required to have and maintain a valid driver's license and a safe driving record; and**
- **Proof of my identity and proof of my authorization to work in the United States must be given in accordance with the Immigration Reform and Control Act of 1986 and any amendments thereto.**

I certify that all my statements given on this application are correct and realize that falsification, misrepresentation, or material omission of information of this or any other personnel record may result in the withdrawal of any offer made or in my discharge.

Signature of Applicant

Date